

ASSOCIATION MEETING MINUTES FOR A GENERAL MEETING OF
The Stave Gardens Community Association

Date: Wednesday October 9, 2024.

Location: Stave Falls Elementary School, 30204 Brackley Avenue Mission, BC V4S 1C2

1. CALL TO ORDER: 6:31pm

Meeting Chair: Paul Wozney
Co-Chair: Brooke Christensen
Secretary: Sarah Cheltenham
Treasurer: Rhonda Davidson

Directors in Attendance: Wozney, Christensen, O. Davidson, R. Davidson, Cheltenham, Sparrow, McGill

Members in Attendance:29

2. ADMISSION OF RECORDING-Please identify yourself by hand if you are recording the meeting.

3. ADOPTION OF THE AGENDA

T. TAYLOR
2ND H. MCEWAN

4. ADOPTION OF THE SEPTEMBER 11TH MEETING MINUTES -

T. TAYLOR
2ND H. MCEWAN
MINUTES ADOPTED

5. COMMITTEE UPDATES-ALL COMMITTEES WILL BE HELD TO 10 MINUTES FOR UPDATES

- a. Development Committee-S. Cheltenham read an email from Richard as he was away in Peru. As of September 27th, Richard has received 155 verified responses about the survey. 50% of these electronic and 50% by mail. That gives the survey a response rate of 36.6%. The goal for the survey is 207 responses (48.8%) which will then allow Richard to represent that there is a 90% chance that the survey results are representative of overall community opinions on development. That means that we are looking at 52 additional responses to reach that goal. Anita was given 244 postcards with the survey QR code for addresses that had not yet submitted a response. Volunteers are placing these on gates or front doors where possible. As far as budget is concerned: I represented that it would cost up to \$3,000 to cover expenses related to the survey. The final cost is \$1,957.10, so we will be coming in under budget by more than \$1,000

NOTE:

Doors open at 6:00 to allow members to review Association Records

- b. Gardening Committee-Johan updated membership on how the Gardening Committee was delighted to bunk in with the block party where they held their fall fair which was well attended. Johan still has potatoes available from this event. Kerr made a \$10 donation back to the committee after winning the adult art prize. The committee plans to meet the 3rd Wednesday of every month going forward.

6. EXECUTIVE REPORTS

- **President's report**-The SGCA Block party was reported as a success. The carnival was well received with prizes of candy and toys. Jag Gill stopped by to speak to the residents, as well the Firehall #2 stopped by to do show and tell of the truck to the kids. The Garden Committee raised \$110 for the food bank, as well as food donations. The total raised by the SGCA block party was \$292.45

- Treasurers Report

Current bank statements have been entered into the binder for membership review.

Reporting period beginning:	September 1, 2024
Beginning balance chequing:	\$7,969.25
Deposits:	\$578.16
Cheques:	\$1,879.64
Bank Fee	\$0
Bank balance chequing ending:	\$6,667.77
September 30, 2024	

Beginning balance savings:	\$41.93
Credit interest:	\$0.05
Bank balance savings ending:	\$41.98
September 30, 2024	

Bank balance term deposit:	\$244,625.70
Matures November 7, 2026	

- Secretary's Report

- S. Cheltenham informed membership that all correspondence with membership is kept in a correspondence binder for review with only the email addresses being redacted.

- S. Cheltenham discussed correspondence received by residents of Stave Falls on Wilson St., that there was not event signage being posted at the Matheson St. community mailboxes. We apologize to those residents and will have this remedied right away.

-S. Cheltenham advised the membership of a banking issue. Two cheques #146 & #147 cleared the account in November of 2022 and then in April of 2023. After speaking with Prospera they have a

NOTE:

Doors open at 6:00 to allow members to review Association Records

clause in our agreement that they will only go back 30 days for these issues. The total of the 2 cheques is \$1,200. The cheques were made out to Steelhead for an event rental so I will reach out to them to have the funds returned.

-S. Cheltenham updated membership on the BC Law Society ruling on the Sheldon Falk (Macushlaw) missing invoices. BC Law has ruled that Sheldon Falk is not responsible to send us the missing invoices. BC Law has stated that they were provided to the SGCA via the previous BOD, and they can provide those invoices to the SGCA. Those items if not received will be added to the CRT claim for missing documents.

7. PENDING AND NEW BUSINESS

- A. A. SPARROW MOTION TO SPEND UP TO \$200 ON SUPPLIES FOR FREE HOT DOGS, COFFEE, HOT CHOCOLATE, AS WELL AS CANDY BAGS TO HANDOUT ON HALLOWEEN NIGHT FOR A TRUNK OR TREAT EVENT. I FEEL THAT THIS WILL HELP FAMILIES DECIDE TO STAY IN THE NEIGHBOURHOOD FOR THE EVENT AS WELL AS SOLVE THE HALLOWEEN NIGHT DINNER CHALLENGE.**

2ND C. CARDY

MOTION FROM J. TAYLOR TO AMEND THE AMOUNT TO \$500

2ND D. WOOD

1ST DIANA WOOD

2ND H. MCEWAN

MOTION CARRIED

- B. MOTION FROM J. TAYLOR THAT THE SGCA BOARD OF DIRECTORS FACILITATE A COMMUNITY WIDE DISCUSSION INVOLVING SOCIAL MEDIA POSTS AND FACILITATED IN-PERSON DISCUSSIONS ON THE TOPIC OF LONG-TERM PLANNING FOR THE SGCA CAPITAL RESERVE FUND. SUPPORTING EXPERT ADVICE SHOULD BE SOUGHT REGARDING THE PERPETUAL TRUST FUNDS THAT PAY AN ANNUAL ANNUITY TO SUPPORT CHARITABLE ACTIVITIES AND PUBLIC SERVICE PROJECTS WITHIN THE STAVE FALLS COMMUNITY.**

2ND J. NIELSEN

MOTION CARRIED

8. REQUEST TO ADD NEW BUSINESS

- A. MOTION FROM C. BELAND THAT A STANDARD TEMPLATE FOR OFTEN USED ROBERT'S RULES OF ORDER BE PROVIDED TO MEMBERS WHO ATTEND GENERAL MEETINGS. THIS WOULD BE IN THE FORM OF A "CHEAT SHEET" THAT CAN BE EASILY REFERRED TO DURING MEETINGS.**

NOTE:

Doors open at 6:00 to allow members to review Association Records

2ND J. NIELSEN
MOTION CARRIED

- B. MOTION FROM J. NIELSEN THAT THE SGCA TRY TO PUT INTO PLACE A COMMUNITY USE AGREEMENT BETWEEN SGCA AND THE MISSION SCHOOL BOARD.**

2ND J. TAYLOR
MOTION CARRIED

- C. MOTION FROM J. NIELSEN THAT HE WILL LOOK INTO COSTS OF SIGNS BOTH LED & NON-LED FOR THE SGCA AND INVESTIGATE THE LONG-TERM COSTS AS WELL.**

2ND J. TAYLOR
MOTION CARRIED

- D. OPEN FLOOR DISCUSSION WAS OPENED ON THE SUBJECT OF BURSARIES, GRANTS, AND THE BUDGET FOR THE SGCA BOD.**

- E. BI. KEYS REQUESTED FOR THE MICROPHONE TO BE USED A THE NEXT MEETING.**

- F. C. BELAND MENTIONED MISSION COMMUNITY FOUNDATION PROVIDED BURSARIES TO BE GIVEN OUT AND SENT TO SCHOOLS. SHELLEY CARTER A GUEST IN ATTENDANCE CONFIRMED THAT LAST YEAR THE MISSION COMMUNITY FOUNDATION GAVE OUT \$152,000 IN BURSARIES.**

- G. MOTION O. DAVIDSON THAT COMMITTEES ARE TO KEEP ACCURATE UP TO DATE BOOKS AND RECORDS OF FUNDS. COMMITTEES ARE THEN ENTITLED TO SPEND UP TO \$500 OF THEIR FUNDRAISED MONEY WITHOUT COMING BACK TO MEMBERSHIP FOR A VOTE.**

2ND S. CHELTENHAM

AMENDMENT TO MOTION O. DAVIDSON THAT THE BOD CAN APPROVE UP TO \$500 FOR A COMMITTEE EXPENDITURE FROM COMMUNITY FUNDS WITHOUT A VOTE FROM MEMBERSHIP, BUT THE INFORMATION WILL BE BROUGHT TO MEMBERSHIP AT THE NEXT MEETING.

2ND C. CARDY
MOTION CARRIED

11. ADJOURNMENT 8:00PM

2ND T. TAYLOR
MOTION CARRIED

NOTE:

Doors open at 6:00 to allow members to review Association Records