

ASSOCIATION MEETING MINUTES FOR  
**The Stave Gardens Community Association**

Date: Wednesday, January 4, 2023

Location: Stave Falls Elementary School, 30204 Brackley Avenue, Mission BC V4S 1C2

Director	In Attendance	Absent
Birgit Keys	X	
Tony Reid	X	
Bruno Wissman	X	
Brendan Keys	X	

Director	In Attendance	Absent
Greg Cowan	X	
Colleen Beland	X	
Johan Nielsen	X	

**1. CALL TO ORDER: 6:30pm**

**2. ADOPTION OF PREVIOUS GENERAL MEETINGS MINUTES for General Meeting: 2022-10-05**

Corrections: NONE  
 Motion to adopt: Greg Cowan  
 2<sup>nd</sup>: Tony Reid  
 All in Favor: Yes  
 Opposed: None  
 Abstain: None

**3. REQUEST TO ADD AN AGENDA ITEM**

The following was added:

Rhonda D	Can we request from the City of Mission or School Board a shared use agreement to allow the community access through the gate to the parking lot. This would allow the community full use of the outdoor spaces as well as access in an emergency for use as a muster point
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**4. EXECUTIVE REPORTS:**

**President's report/ SGCA 2023 Executive posts**

Birgit Keys is Association President for 2023

She made a welcome statement to all attendees and announced the 2023 Board of Directors and their Executive assignments:

They are as follows:

Birgit Keys/ President

Greg Cowan/ Vice-President

Tony Reid/ Treasurer

Colleen Beland/ Secretary

Bruno Wissman/ Director at Large

Brendan Keys/ Director at Large

Johan Nielsen/ Director at Large

Resigned: Phil Cooper

### **Treasurers Report/ Current Bank Balance and Expenses**

\*note that as of today's meeting the bank statement for December 2022 had not yet been received in the mail. The information from that statement will be disclosed at the February general meeting

Bank Balance as of November 2022:	\$248,327.58
Deposited member dues:	\$440.00
Deposited from Christmas Mingler:	\$260.00
Steelhead Hall Rental:	\$200.00
Hall rental deposit:	\$1000.00
Rhonda D/trunk or treat	\$65.73
Donation to SARA for women	\$500.00

#### **NOTE:**

- the deposit cheque for Steelhead was cashed in error and a replacement cheque has been sent to us from Steelhead to replace it.

- Items for the concession at the Christmas Mingler were donated by Colleen B at an estimated cost of \$100.00 (this is a corrected amount from what was stated in the meeting)

**Member Question:** What kind of account is the community money deposited in?

**Response:** \$200,000.00 is invested into a locked-in high interest Term Deposit account at the Prospera Credit Union

The balance of funds are in a chequing account in the same bank.

### **Secretary's Report/ Correspondence and other Society Administration**

Our Associations annual filing was submitted and has been successfully completed.

## **5. COMMITTEE REPORTS**

### **Parkland Development update**

A presentation by the SGCA was made to City Council on December 19/2022. The objective was to request that the City take up the project to develop that parkland in a manner that will benefit the community of Stave Falls.

City Council is supportive of this as a plan and has requested that a meeting be arranged that will include the SGCA along with other stakeholders to begin the process.

Birgit Keys/ President made this presentation to council and an information folder was also provided to Mayor and council.

The information folder included the story of the SGCA, the original deed to the old community hall, historical newspaper articles regarding the SGCA within Stave Falls, Pictures of the old community hall including during its demolition, picture of the old original Stave Falls School, the original bylaws and constitution of the SGCA as well as concept drawings that can give council ideas about what is possible on that parcel of land.

**Member Question:** What was the concept that was presented to council?

**Response:** A concept drawing was provided along with suggestions for other ideas that had been brought forth by the community. It should be noted that what eventually happens on that parkland property will be the decision of the City along with input from this community.

**Member Comment:** the City of Mission moves at a slow pace, and we could expect this process to take several years. There will be a process among stakeholders and planners as well as the community.

**Response:** The timeline has been anticipated by the SGCA and understood.

**General Conversation:**

The City will need to ensure riparian areas are protected although as a community we may want to see some limited encroachment into them to allow for trails and other creek access.

There are many in the community who have skill and expertise in development that would be willing to offer their services.

We are waiting to hear from the City that the meeting has been planned.

**- Applying for a registered charity**

It is understood there are many opportunities to access grants and other monies that could be used within our community not only for this development but for the communities benefit after the development.

We have not made any formal moves toward becoming a registered charity as there is still much to discuss regarding the pros and cons of such a move.

At minimum, if a registered charity were to be formed, we may want to consider doing it as a separate entity rather than pulling the SGCA and its community funds into that process. We don't know what the impact of that would be.

Once we have met with the City and other stakeholders for the parkland development and can determine roles and how we will gain access to grants then we can take a closer look at registered charity status. The City of Mission can access grant monies as well. Until we have had those preliminary meetings, there is really no point in making any decisions on it.

**6. NEW BUSINESS**

**- 2023 Budget Approval**

The SGCA has annual expenses for association business. Those items were disclosed in the financial report from the November AGM and include: Tax preparation, legal services, room rentals, mailbox rental, directors liability insurance, event liability insurance, student bursary, and events such as the Easter Egg hunt/ Christmas Mingler/ Trunk or Treat

Motion to request that the 2023 Budget be set to accept those same expenses and to include the costs of the approved events for the 2023 calendar year.

**All in Favor:** Yes

**Opposed:** None

**Abstain:** None

**- 2023 Calendar of Events and Initiatives**

Calendar of Events Include: Mothers Day Brunch, Easter Egg Hunt/pancake breakfast, Summer Farmers Market, Christmas Fair, Fire Smart Information Session, Speed watch/ road safety initiative, Community Clean up, Student Bursary

**All in Favor:** Yes

**Opposed:** None

**Abstain:** None

**7. ADDED AGENDA ITEMS FOR DISCUSSION**

*Can we request from the City of Mission or School Board a shared use agreement to allow the community access through the gate to the parking lot.*

*This would allow the community full use of the outdoor spaces as well as access in an emergency for use as a muster point*

It was suggested by another member that contacting Shelly Carter who is the Chair for the School Board would be a great first step in accomplishing this.

**Tony Reid said he would contact Shelly**

**There was some open discussion by members**

- A great fundraising idea would be to host “Outdoor Movie Nights” on the school field. Another member mentioned that Rolley Lake has a building where movie nights had been held before and that Park Staff are open to our community using it for this purpose.
- A member asked if there is a way that someone can build trails on city easements. Other members mentioned where to access existing trails. **The SGCA will get the Mission Trail Guide and post it to their page/group**
- Birgit Keys wanted to express her gratitude and offers KUDO’s to the Stave Falls Fire Department for their very quick response to an emergency at their home. The Fire Hall was at her home within 4 minutes and the Keys family is grateful.

**8. ADJOURNMENT: 7:46pm**

**9. DATE OF NEXT MEETING:**

Wednesday, February 1, 2023, at 6:30pm

Location: Stave Falls Elementary School Gym